



## LÁMHLEABHAR ÚSÁIDEORA

### Conas sonraí a chur chuig an Stór Sonraí Gnó (BDR - *Business Data Repository*)

*Treoracha do ghnóthais atá ag cur isteach sonraí maidir le hAirteagal 27 de Rialachán (CE) Uimh. 1005/2009 (an Rialachán maidir le Síónna) agus/nó le hAirteagal 6 de Rialachán (CE) Uimh. 842/2006 (an Rialachán maidir le Gáis-F)*

#### Réamhrá

Is é atá sa doiciméad seo treoracha don úsáideoir maidir le sonraí faoi Síónna agus sonraí faoi Gháis-F a chur isteach go leictreonach trí Reportnet, córas tuairiscithe ar líne atá á bhainistiú ag an nGníomhaireacht Eorpach Chomhshaoil (EEA) agus a ceapadh go sonrach le go mbeadh an sreabhadh sonraí níos éifeachtaí. Beidh ar chuideachtaí na tacair sonraí oifigiúla a iontráil go leictreonach ar fhoirm an BDR (*Business Data Repository*) atá in Reportnet.

Tugtar míniú sna treoirínte seo go háirithe faoi conas an bonneagar leictreonach a úsáid le tuairiscí a chur faoi bhráid an Choimisiúin Eorpaigh agus na mBallstát de bhun

- Airteagal 27 de Rialachán (CE) Uimh. 1005/2009 ó Pharlaimint na hEorpa agus ón gComhairle an 16 Meán Fómhair 2009 maidir le substaintí a ídíonn an ciseal ózóin (an Rialachán maidir le Síónna) agus
- Airteagal 6 de Rialachán (CE) Uimh. 842/2006 ó Pharlaimint na hEorpa agus ón gComhairle an 17 Bealtaine 2006 maidir le gáis cheaptha teasa fhluairínithe áirithe (an Rialachán maidir le Gáis-F)

Ní thugtar eolas sa lámhleabhar seo ach faoin bpróiseas le sonraí a sheoladh isteach. Chun eolas a fháil faoin gcaoi leis na tuairiscí a líonadh isteach, beidh ort tagairt a dhéanamh do na doiciméid chuí a d'fhoilsigh an Coimisiún. Tá naisc ar fáil sna leathanaigh chabhrach ar shuíomh gréasáin an BDR: <https://bdr.eionet.europa.eu/help>.

#### Maidir leis an BDR

Córas leictreonach tuairiscithe ar líne is ea an BDR atá á bhainistiú ag an nGníomhaireacht Eorpach Chomhshaoil (EEA). Forbraíodh an BDR go speisialta le plé le faisnéis rúnda a bhíonn ag cuideachtaí. Chun tuilleadh eolais a fháil faoin gcosaint rúndachta a thugann an córas, féach:

<https://bdr.eionet.europa.eu/help/dataconfidentiality>.

Is buntáiste é an BDR a úsáid chun tuairiscí a chur isteach.

- Córas níos sláine ná ríomhphost is ea an BDR. Tugann sé cosaint níos fearr i gcoinne idircheap agus cailliúint sonraí.
- Ní gá na sonraí a thabhairt ach uair amháin mar go mbeidh teacht ag gach páirtí leasmhar ar an BDR.
- Is uirlis thrédhearcach agus inrianaithe é an BDR.
- Ní bheidh na sonraí a iontráiltear (sonraí trádála cuideachtaí ar leith atá le tuairisciú faoi na rialacháin maidir le Gáis-F agus Síónna) le feiceáil ag an bpobal. Ní chuirfear na sonraí sin (ná sonraí a cuireadh isteach sna blianta roimhe sin) ar fáil ach do na húdaráis údaráithe. Tá tuilleadh eolais le fáil anseo:



<https://bdr.eionet.europa.eu/help/dataconfidentiality>

## An próiseas iontrála

Déanfar gach clúdach sonraí a iontráil i gcóras an BDR in Reportnet. Tá ceithre bheart ar leith le déanamh sa phróiseas iontrála sin.

### ➤ Beart 1: Fíordheimhniú an úsáideora

Le go bhféadfaidh tú tuairisc a dhéanamh, beidh ort ainm úsáideora agus pasfhocal a fháil, agus cead a fháil na sonraí a uaslódáil maidir le gach oibleagáid tuairiscithe ar leith.

Má chuir do chuideachta tuairisc isteach an bhliain roimhe sin (e.g. 2013), cuirfidh an EEA ríomhphost chuig na daoine teagmhála a cláraíodh do do chuideachta. Is é a bheidh sa ríomhphost sin ainm úsáideora do chuideachta, eolas breise faoin bpróiseas tuairiscithe, agus an pasfhocal chun tuairisciú a dhéanamh sa bhliain nua (e.g. 2014). Tabhair le fios go gcruthófar, ar chúiseanna slándála, pasfhocal nua gach bliain agus seolfaidh EEA an pasfhocal sin chuig do chuideachta an tráth a iarrfar ort tuairisc a chur isteach (faoi dheireadh mhí Feabhra ar a dhéanaí).

Seolfar an t-eolas chuig na cuideachtaí ar leith faoin 22 Feabhra 2012 ar a dhéanaí.

Má tá tuairisc á déanamh agat den chéad uair riamh, beidh ort clárú ar líne i dtosach: [https://bdr.eionet.europa.eu/registry/self\\_register](https://bdr.eionet.europa.eu/registry/self_register). Déanfar an t-iarratas ar chuntas a mheas agus cuirfear ainm úsáideora agus pasfhocal chugat ar ríomhphost.

N.B.: Más rud é:

- gur dhearmad tú an t-ainm úsáideora/pasfhocal
- gur athraigh ainm do chuideachta
- go raibh deacrachtaí agat na ceistneoirí ar líne a líonadh isteach
- go raibh fadhbanna íoslódála agat
- go bhfuil ceist eile agat faoin BDR

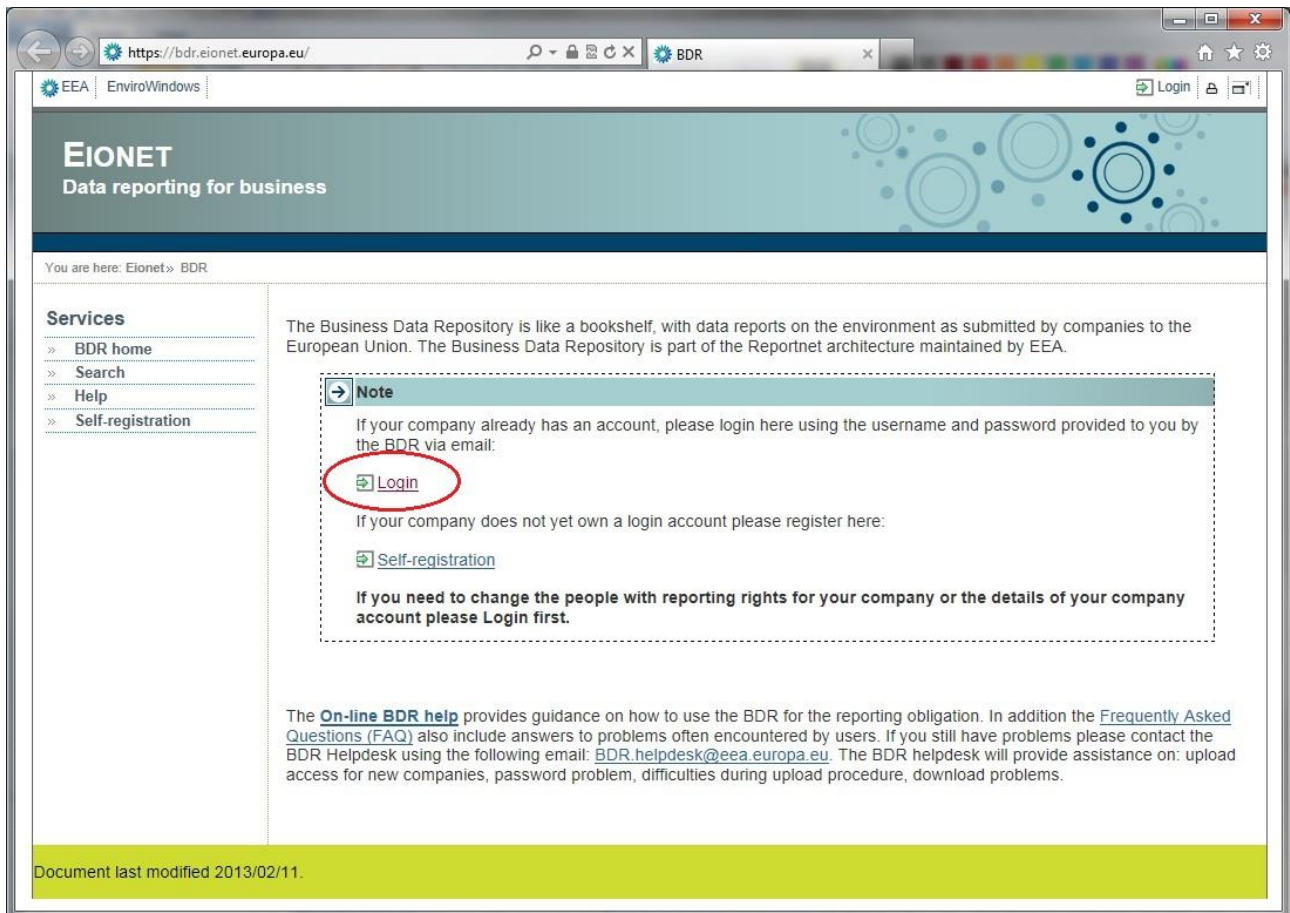
Déan teagmháil le deasc chabhrach an BDR: [BDR.helpdesk@eea.europa.eu](mailto:BDR.helpdesk@eea.europa.eu)

### ➤ Beart 2: Logáil isteach sa BDR agus sonraí na cuideachta a sheiceáil

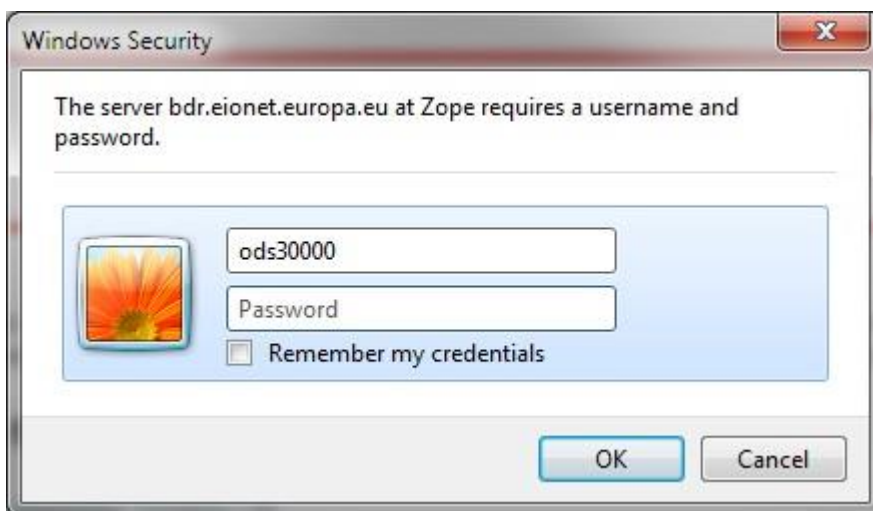
#### - Céim 1: Logáil isteach

Is féidir teacht ar shuíomh gréasáin an BDR ag an nasc seo: <https://bdr.eionet.europa.eu>

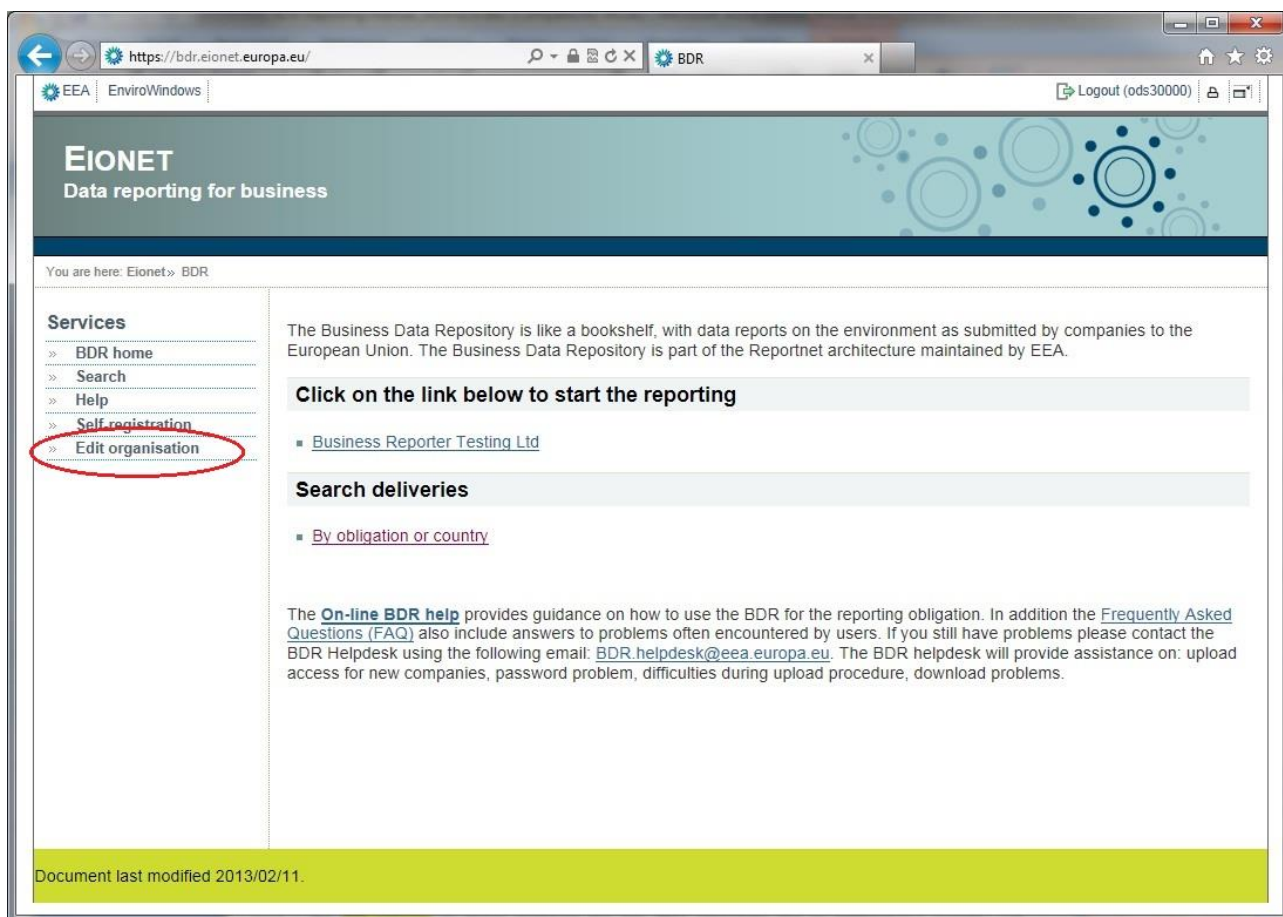
Má theastaíonn uait sonraí maidir le Síónna nó sonraí maidir le Gáis-F a iontráil, beidh ort d'ainm úsáideora agus do phasfhocal a úsáid le logáil isteach san fhillteán a bhaineann le do chuideachta. Má theastaíonn uait sonraí a thuairisciú faoin dá rialachán, ná dearmad go mbeidh cuntas ar leith agat maidir le gach oibleagáid. Ná déan tuairisc, mar shampla, ar shonraí a bhaineann le Gáis-F sa chuntas a bhaineann le Síónna. Déanfar aon iontráil earráideach den chineál sin a scriosadh.



Nuair a chliceáiltear ar an nasc 'Logáil isteach', osclóidh an fhuinneog seo a leanas:



Tar éis an t-ainm úsáideora agus an pasfhocal a iontráil, osclóidh an scáileán seo a leanas:



- **Céim 2: Sonraí na cuideachta a sheiceáil**

Moltar duit sonraí na cuideachta (agus na sonraí a bhaineann le daoine teagmhála) a sheiceáil sula gcuirfidh tú tús leis an bpróiseas tuairiscithe. Beidh sonraí na cuideachta san áireamh, go sonrach, sa tuairisc faoi do chuideachta.

Má chliceálann tú ar an nasc 'Athraigh sonraí na heagraíochta', osclóidh an leathanach a bhfuil sonraí do chuideachta air agus féadfaidh tú an fhaisnéis uile atá cláraithe maidir le do chuideachta a sheiceáil.



The screenshot shows a web browser window with the URL <https://bdr.eionet.europa.eu/registry/organisation/471/>. The page title is "EIONET Data reporting for business". The breadcrumb trail indicates the user is in "Eionet > BDR > Registry".

**Services**

- BDR home
- Search
- Help
- Self-registration

**Update organisation *Business Reporter Testing Ltd*** [Back to reporting](#)

**Company details**

Company name	Business Reporter Testing Ltd <small>To modify company name, please contact <a href="#">helpdesk</a>.</small>
Street and nr *	Clucerului 55
Place 1 / Municipality *	Bucuresti
Postal code *	011364
Place 2 / Region	centre
EORI number	eori11 <small><a href="#">About EORI number</a></small>
VAT number	RO111111111111111
Country	Romania
Account name	ods30000
Obligation	Ozone depleting substances

[Save](#)

**People**

- Smith John <[smith@testcompany.com](mailto:smith@testcompany.com)> \*
- Ods Reporter <[ods@ods.ods](mailto:ods@ods.ods)> \*

[New person](#)

Déan cinnte de go bhfuil na sonraí sin uile ceart. Mura bhfuil, beidh tú in ann:

- seoladh na cuideachta a athrú
- uimhir EORI nó uimhir CBL na cuideachta a iontráil
- daoine teagmhála a chur leis nó a bhaint
- sonraí teagmhála na ndaoine teagmhála a athrú.

Ní bheidh tú in ann ainm na cuideachta, an tír, ainm an chuntais ná an oibleagáid a athrú ar an leathanach seo. Má theastaíonn uait ainm na cuideachta a athrú, beidh ort teagmháil a dhéanamh le Deasc chabhrach an BDR ([bdr.helpdesk@eea.europa.eu](mailto:bdr.helpdesk@eea.europa.eu)).

Ní mór gach réimse a bhfuil réiltín dearg ag dul leis a líonadh isteach.

Tá uimhir EORI de dhíth ar aon oibreoir eacnamaíoch atá bunaithe san AE. Mura bhfuil uimhir EORI do chuideachta ar eolas agat, téigh i gcomhairle leis an tseirbhís lóistíochta (teacht isteach agus seoladh amach earraí) a bhíonn ag déileáil le cúrsaí custaim. **Ní foláir uimhir EORI a sholáthar má tá tú chun tuairisc a thabhairt ar ghníomhaíochtaí SÍÓ a bhaineann le hallmhairiú/onnmhairiú!**

Tá tuilleadh eolais faoin uimhir EORI le fáil ar an suíomh gréasáin seo:

[http://ec.europa.eu/ecip/security\\_amendment/who\\_is\\_concerned/index\\_en.htm#eori](http://ec.europa.eu/ecip/security_amendment/who_is_concerned/index_en.htm#eori)

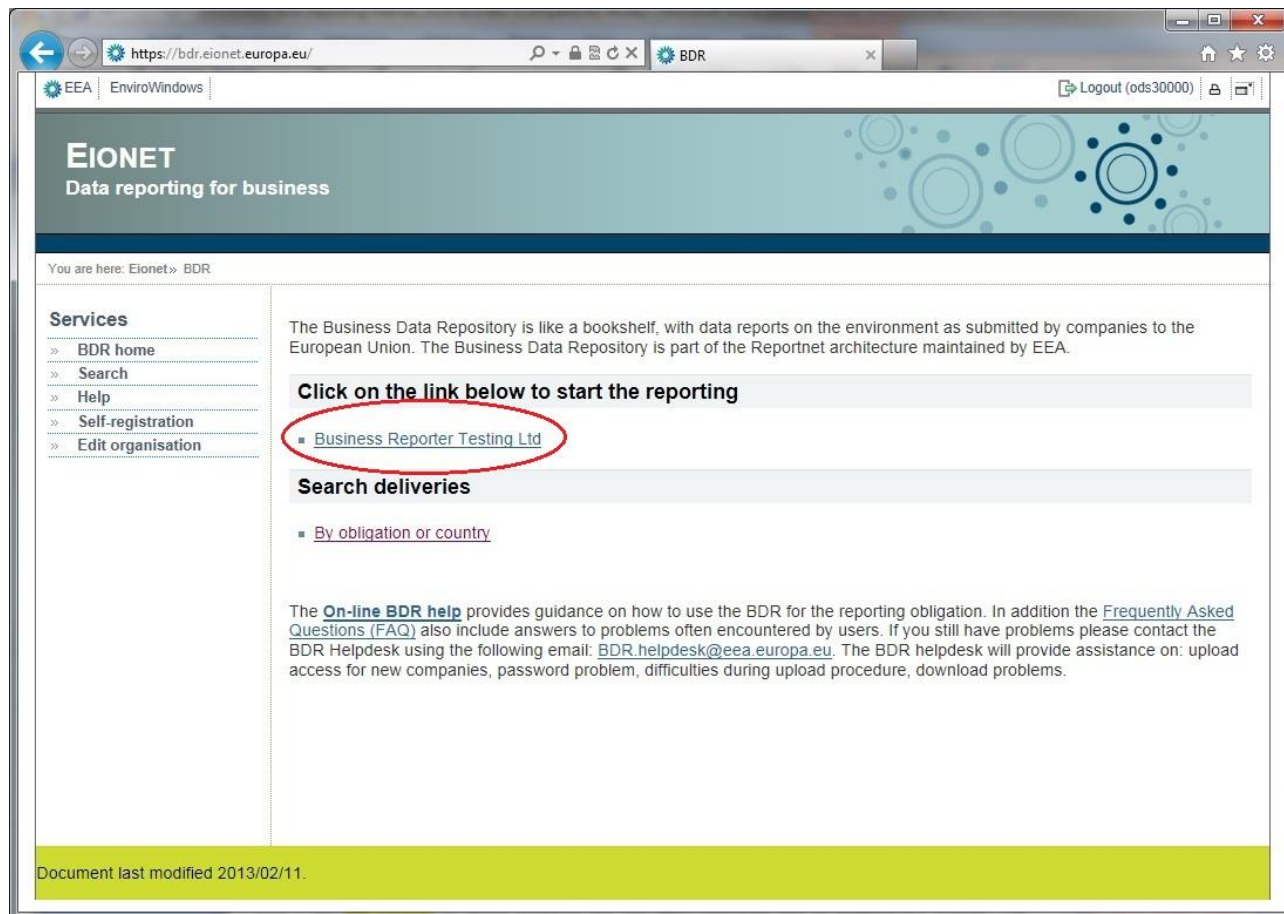


**Déan cinnte de, le do thoil, go bhfuil gach eolas a bhaineann le do chuideachta cruinn ag an gcéim seo den phróiseas, mar nach mbeidh seans eile agat an t-eolas sin a athrú nuair a thosóidh tú ag líonadh an cheistneora!**

➤ **Beart 3: Fillteán do chuideachta a aimsiú agus clúdach nua a chruthú**

- **Céim 1: Fillteán do chuideachta a aimsiú**

Is féidir teacht ar fhillteán do chuideachta ach cliceáil ar ainm na cuideachta atá ar an gcéad leathanach den BDR.



- **Céim 2: Clúdach nua a chruthú**

Anois **cruthaigh clúdach nua** ina n-iontráilfaidh tú do shonraí - ní gá ach cliceáil ar an gcnaipe 'Clúdach nua' atá sa chúinne ar dheis ar bharr an scáileáin:

**New envelope**





### - Céim 3: Na meiteashonraí cearta a chur leis an gclúdach nua

Déan cinnte de gur chuir tú na meiteashonraí cearta (féach an pictiúr agus an tábla thíos) leis an gclúdach le go mbeidh tú in ann é a aithint ag céim níos déanaí.

EEA EnviroWindows Logout (ods30000)

## EIONET

Testing portal for the data reporting for business

You are here: Eionet » BDR Test » Ozone depleting substances (ODS) » Romania » Business Reporter Testing Ltd

### Services

- BDR-test home
- Search
- Help
- Edit organisation

### Add Envelope

Fill out the fields in this report profile and click **Add**. This will create an *envelope* into which you make the delivery.

Title: ods30000\_2013\_v1

Description:

Relating to which year: 2013 Whole Year to

Coverage: Romania

Coverage note:

**Add**

### Meiteashonraí le líonadh

Teideal an chlúdaigh	<p>Ba chóir don teideal a bheith san fhormaid seo a leanas: ainm úsáideora_BBBB_v1</p> <ul style="list-style-type: none"> <li>is ionann an t-ainm úsáideora agus an t-ainm úsáideora a d'úsáid tú le logáil isteach (e.g. ODS10001 nó FGAS12345)</li> <li>is ionann BBBB agus an bhliain lena mbaineann na sonraí (e.g. 2013 do na sonraí a tuairiscíodh in 2014)</li> <li>is ionann v1 agus an leagan den tacar sonraí (más gá an tacar sonraí céanna a chur isteach arís ba chóir uimhir an leagain sin a mhéadú)</li> </ul>
Cur síos ar an gclúdach:	<p>An chéad uair na sonraí a chur isteach: 'Iontráil bhunaidh'</p> <p>Más athiontráil tacair sonraí atá i gceist: 'Athiontráil' + an chúis leis an iontráil a dhéanamh arís</p>
An bhliain:	<p>An bhliain atá clúdaithe ag an tacar sonraí (an bhliain tagartha) – e.g. 2013 do na sonraí a bheidh le tuairisciú faoin 31/03/2014</p>
Cuimsiú	<p>Is é an Ballstát ina bhfuil an chuideachta lonnaithe a chuirfear anseo mar réamhshocrú. Níor chóir ach sonraí as an mBallstát sin a bheith sa tuairisc.</p>
Nóta faoi chuimsiú	<p>Ní gá an réimse seo a líonadh maidir le tuairisc faoin rialachán maidir le Síónna ná faoin rialachán maidir le Gáis-F.</p>



#### - Céim 4: An clúdach a oscailt

EEA | EnviroWindows | Logout (ods30000)

**EIONET**  
Testing portal for the data reporting for business

You are here: Eionet » BDR Test » Ozone depleting substances (ODS) » Romania » Business Reporter Testing Ltd

**Services**

- » BDR-test home
- » Search
- » Help
- » Edit organisation

**Overview** | Task list

**Business Reporter Testing Ltd** | New envelope

Obligation(s) [Ozone depleting substances \(ODS\) report \(Article 27 report\)](#)

**Envelopes and subcollections**

☐ [ods30000\\_2013\\_v1](#) | 16 Jan 2014

Cut Copy Delete

Clliceáil ar ainm an chlúdach a chruthaigh tú chun an clúdach a oscailt.

#### - Céim 5: An tasc a ghníomhachtú:

Nuair a bheidh tú istigh sa chlúdach beidh ort an Dréacht-tasc a ghníomhachtú trí chliceáil ar an nasc <Gníomhachtaigh an tasc: Dréacht>, sin nó cnaipe <Gníomhachtaigh an tasc> a bhrú.

EEA | EnviroWindows | Logout (ods30000)

**EIONET**  
Testing portal for the data reporting for business

You are here: Eionet » BDR Test » Ozone depleting substances (ODS) » Romania » Business Reporter Testing Ltd » ods30000\_2013\_v1

**Services**

- » BDR-test home
- » Search
- » Help
- » Edit organisation

**Overview** | Edit properties | History

**ods30000\_2013\_v1** | Zip Envelope

Description

Obligations [Ozone depleting substances \(ODS\) report \(Article 27 report\)](#)

Period 2013 - Whole Year

Coverage Romania

Status Task(s) waiting to be assigned: [Activate task: Draft](#) (to start/update the reporting process)

Acceptability status n/a

Files in this envelope

Remember to release the envelope when you have uploaded all files

Feedback for this envelope

No feedback posted in this envelope

**Activate task**

Tar éis an tasc a ghníomhachtú, beidh an clúdach curtha in áirithe agat duit féin le go bhféadfaidh tú bheith ag obair ann (doiciméid a chruthú/a nuashonrú).

#### ➤ Beart 3: Sonraí a iontráil sa chlúdach

Nuair a bheidh tasc gníomhachtaithe agat, osclóidh an scáileán seo a leanas:





## EIONET

### Data reporting for business

You are here: Eionet» BDR» Ozone depleting substances (ODS)» Romania» Business Reporter Testing Ltd» ods30000\_2012\_v1

#### Services

- » BDR home
- » Search
- » Help
- » Self-registration
- » Edit organisation

- Overview
- Draft delivery**
- Edit properties
- History

#### Draft delivery

The reporting of your company data should be done by using an on-line questionnaire developed to guide you through this process.

Reporting is required for any company that has produced, imported, exported, destroyed and/or used ozone-depleting substances as feedstock or process agent. In case you are not obliged to report (see FAQs under the "Help" Section), please add and edit a NIL reporting questionnaire.

Please use one of the following links to add or update your questionnaire.

Add and edit a [Ozone Depleting Substances \(ODS\) reporting](#) questionnaire

Add and edit a [NIL reporting](#) questionnaire

Add supporting file

Copy previous delivery

Upload zipfile

Submit to DG CLIMA/EEA

Deactivate task

Process: Step by Step

*Note: You are advised to print this page in order to be able to follow the process*

#### Step 1:

Fill in data using the on-line questionnaire. The system will automatically store your data in this envelope after clicking the "Save" button on the questionnaire. You can always interrupt your work and continue your contribution at a later time without losing data.

#### Step 2:

After saving a draft delivery, you can evaluate the quality of the data you have reported. To do so click on the button "Run QA" next to the reported file in the envelope. If any of the tests detect errors in the data, it is necessary that you correct them by modifying your questionnaire before submitting the delivery.

#### Step 3:

Once you are satisfied that your company report is correct, you must certify the correctness of your report and click on "Submit the delivery to DG CLIMA and EEA". No changes in the reported data in the envelope can be performed afterwards. The system will automatically evaluate the quality of your data, running the same tests as in step 2. This process may take a few minutes. The results will be provided in the Feedback report in the envelope.

#### Step 4:

In case all the quality checks have been successful, a positive confirmation receipt will be created under the envelope and your company has successfully reported the required information to DG CLIMA.

If the feedback "Data delivery was not acceptable" is shown in the Feedback section, then some important checks have failed. In this case, a list of errors will also be found in the Feedback report. Additionally, a new envelope will be created and all the reported data/submitted files will be copied to this envelope, so that you can correct the errors in the questionnaire and submit again using the same process as in Step 2. Please note that, in order to do so, you first need to re-activate the task in this newly created envelope.

Files in this envelope

Ní bheidh úsáideoirí eile (sin má tá níos mó ná tuairisceoir amháin ag do chuideachta) in ann teacht ar an gclúdach sin go dtí go mbrúfaidh tú ceann de na cnaipí seo a leanas:

- *Cuir faoi bhráid CLIMA/EEA* (bogfaidh tú ar aghaidh go dtí an chéad chéim eile sa phróiseas tuairiscithe - sonraí a bhailíochtú) - nó
- *Díghníomhachtaigh an tasc* tríd an gcnaipe gorm cuí ar dheis a bhrú agus sábhálfar an obair a rinne tú agus féadfaidh duine eile an tasc sin a ghlacadh ar láimh.

Le linn do dhuine bheith ag obair ar thasc, beidh comhghleacaithe an duine sin in ann amharc ar an obair sin ach amharc ar *Stádas* an chlúdaigh (rud a thaispeánfaidh sa chás seo: An tasc atá ar siúl: Dréacht (úsáideoir: tuairisceoir).

Ba chóir sonraí na cuideachta a thuairisciú ar cheistneoir ar líne atá ceaptha thú a threorú tríd an bpróiseas.

Más **tuairisceoir SÍÓнна** thú, beidh gá tuairisciú a dhéanamh maidir le haon chuideachta a tháirg, a d'allmhairigh, a d'onnhairigh, a dhíothaigh agus/nó a d'úsáid substaintí a ídionn ózón mar bhunábhar nó

*Lámhleabhar Úsáideora an BDR, leagan 3.0 – Feabhra 2014*



mar oibreán próisis. Lean ar aghaidh le Céim 1 (Rogha 1) sa doiciméad seo. Tá eolas mionsonraithe faoin gceistneoir ar líne le fáil in [IARSCRÍBHINN I - Substaintí a Ídíonn Ózón \(SÍÓnna\) a thuairisciú](#)

Más **tuairisceoir Gás-F** thú, beidh gá tuairisciú a dhéanamh maidir le haon chuideachta a tháirg, a d'allmhairigh agus/nó a d'onnmhairigh níos mó ná tona méadrach amháin de gháis cheaptha teasa fhlúairínithe, nó ullmhóidí ina bhfuil gás cheaptha teasa fhlúairínithe, le linn na bliana tagartha. Lean ar aghaidh le Céim 1 (Rogha 1) sa doiciméad seo. Tá eolas mionsonraithe faoin gceistneoir ar líne le fáil in [IARSCRÍBHINN II - Gáis-F a thuairisciú](#)

Mura bhfuil dualgas ort tuairisc a dhéanamh, beidh ort **tuairisc nialais** a chruthú agus a chur in eagar. Ansin bog ar aghaidh chuig Céim 1 (Rogha 2) sa doiciméad seo.

➤ **Céim 1 (Rogha 1): Na sonraí a thuairisciú sna ceistneoirí ar líne**

Anois is féidir leat tabhairt faoi na sonraí a iontráil. Is é an chéad chéim eile ná do thuairisc a líonadh isteach sna ceistneoirí ar líne. Is féidir teacht ar na ceistneoirí sin trí chliceáil ar an nasc atá ar bharr an chlúdaigh:

Add and edit a [Ozone Depleting Substances \(ODS\) reporting](#) questionnaire

Add and edit a [Fluorinated gases \(F-Gases\) reporting](#) questionnaire

Glacann sé roinnt soicindí an ceistneoir a uaslódáil. Más é Internet Explorer atá in úsáid agat mar bhrabhsálaí gréasáin réamhshocraithe, d'fhéadfadh sé tarlú go n-iarrfaí ort 'Líon an fhoirm ghréasáin bhán' a chliceáil mura dteoróidh an brabhsálaí thú díreach chuig an gceistneoir. Nuair a osclóidh tú an ceistneoir, feicfidh tú na scáileáin seo a leanas. Braithfidh na scáileáin sin ar cén rialachán a dteastaíonn uait tuairisc a dhéanamh ina leith:



EEA | EnviroWindows

**EIONET**  
European Environment Information and Observation Network

You are here: Eionet » WebQ » WebForm

Language: BG CS DA DE EL EN ES ET FI FR HU IT LT LV MT NL PL PT RO SK SL SV

## Ozone-Depleting Substances Report

Introduction **Company details** Substances **Barra nascleanúna**

Company id ods30000 Company name Business Reporter Testing Ltd Transaction year 2013

### Introduction

This form is to be used by:

- Producers of controlled substances;
- Importers of controlled and new substances, including imports for destruction;
- Exporters of controlled and new substances;
- Destruction facilities destroying controlled substances;
- Feedstock and/or process agent users of controlled substances;

Depending on the selected activity or activities, this form is to be used to report production, sales, imports, stocks, exports, use and destruction per individual substance. You only need to complete the tables that are accessible.

For abbreviations and definition of terms used, see the regulation available on <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2009:286:0001:0030:EN:PDF>

This report shall not contain data from any facility in a different Member State of the European Union even if owned by the reporting undertaking. All figures shall be reported in kilograms with an accuracy of  $\pm 1$  kg. It is not necessary to provide decimals. Always round up to the next kg. Use of commas, points or spaces to indicate decimals or thousand dividers is not possible.

Before completing this form please read the reporting manual available on our website: [http://circa.europa.eu/Public/irc/env/review\\_2037/library?l=reporting\\_article](http://circa.europa.eu/Public/irc/env/review_2037/library?l=reporting_article).

Next form **Barra nascleanúna**

Save Save & close Cancel Print preview Run QA **Cnaipí gnímh**

An chéad leathanach le haghaidh an Rialacháin maidir le SÍÓnna

Tá an ceistneoir maidir le SÍÓnna beagán difriúil ón gceistneoir maidir le Gáis-F ach tá roinnt prionsabail ghinearálta ann maidir leis an dá cheistneoir sin a úsáid. Tá treoir mhionsonraithe maidir le conas an dá cheistneoir sin a úsáid le fáil in Iarscríbhinn 1 (SÍÓnna) agus Iarscríbhinn 2 (Gáis-F) den lámhleabhar, atá ar fáil ag <https://bdr.eionet.europa.eu/help>.

### Prionsabail ghinearálta maidir leis na ceistneoirí ar líne a úsáid:

- Is féidir teacht ar na foirmeacha éagsúla ón mbarra nascleanúna uachtarach sa limistéar liath faoi theideal na foirme.
- Bíonn an barra nascleanúna uachtarach ag síorathrú agus braitheann líon na gcnaipe (táib) atá le feiceáil ar an scáileán ar na gníomhaíochtaí a thug tú le fios san fhoirm 'Sonraí na Cuideachta'. Beidh na cnaipe breise le feiceáil nuair a bheidh an fhoirm 'Sonraí na Cuideachta' líonta isteach agat.
- Is é atá sa bhbarra nascleanúna íochtarach, sa limistéar liath thíos faoin bhfoirm, naisc leis an gcéad fhoirm eile agus leis an bhfoirm roimhe sin.



**EIONET**  
European Environment Information and Observation Network

You are here: Eionet® BDR® WebForm

REPORTING FORM FOR PRODUCERS, IMPORTERS AND EXPORTERS OF FLUORINATED GREENHOUSE GASES

Language: BG CS DA DE EL ES ET FI FR HU IT LT LV MT NL PL PT RO SK SL SV

Introduction & Instructions Background Company Information Barra nascleanúna

Company Id fgae30000 Company name: TEST company F-Gases Transaction Year 2012

**PART 1**

**INTRODUCTION**

Article 6 of Regulation (EC) No 842/2006 on certain fluorinated greenhouse gases requires that producers, importers, and exporters of fluorinated greenhouse gases report certain activities to the European Commission annually, beginning in 2008 (for activities occurring during 2007). The following form is to be completed by producers, importers, and exporters in the European Community who produce, import, and/or export more than one metric tonne of fluorinated greenhouse gases, or preparations containing fluorinated greenhouse gases, per annum.

Quantities imported or exported shall include bulk shipments, including those shipped with equipment for the purpose of charging that equipment, but not quantities contained in equipment (i.e., pre-charged equipment). Reported imports and exports of fluorinated greenhouse gases should include only those quantities imported from or exported to countries outside the Community. Similarly, Regulation (EC) No 842/2006 does not require importers to report on quantities purchased from Community producers or distributors, or on stockpiled quantities originally obtained from Community producers or distributors.

Companies that produce and capture more than one tonne of fluorinated greenhouse gases as a by-product of other chemical production (e.g., production of HFC-23 from the manufacture of HCFC-22) are responsible for completing this form to account for captured fluorinated greenhouse gases; by-products that are emitted and not captured do not need to be reported in this form.

**CONFIDENTIALITY**

All information provided in this report shall be considered strictly confidential. No company-specific information shall be disclosed to the public; all company data shall be aggregated into summary reports before being made available to the public. Any concerns regarding confidentiality can be addressed to the Commission or to the entity designated by the Commission.

**INSTRUCTIONS**

Complete the "Company Information" form. Based upon your selection for the transaction(s) conducted in the previous calendar year, reporting forms will be automatically generated, as appropriate. Complete each worksheet that is generated to account for activities occurring during the previous calendar year (i.e., activities conducted in 2007 should be reported and submitted in 2008, no later than 31 March). For your reference, definitions that may be helpful for completing the forms and a listing of the regulated fluorinated greenhouse gases with corresponding CAS numbers are provided in the worksheet entitled, "Background" (Part 2). Note that reporting is normally done at the company level (not the facility level).

Complete all applicable parts of this form to account for activities occurring during the previous calendar year (i.e., activities conducted in 2007 shall be reported and submitted in 2008, no later than 31 March). For your reference, definitions that may be helpful for completing the forms and a listing of the regulated fluorinated greenhouse gases with corresponding CAS numbers are provided in Part 2.

Note that reporting is normally done at the company level (not the facility level).

**Submission**

Once completed, this report must be submitted by 31 March of the year following the year for which the report applies. The report shall be submitted to the Commission or to the entity designated by the Commission and to the competent authority in your Member State.

Next form Barra nascleanúna

Save Save & Close Cancel Cnaipí gnímh

You can see help text on a field in a screen-tip by moving your mouse over the field

An chéad leathanach le haghaidh an Rialacháin maidir le Gáis-F

- Is féidir na cnaipí seo a leanas ag bun an leathanaigh a úsáid:
  - **Sábháil** – sábháiltear na sonraí reatha i gclúdach an BDR i gcomhad XML
  - **Sábháil agus dún** – sábháiltear na sonraí agus osclaítear leathanach chlúdach an BDR
  - **Cealaigh** – osclaítear leathanach chlúdach an BDR gan aon rud a shábháil
  - **Réamhamharc cló** – déantar réamhamharc cló de na sonraí a thuairiscigh tú a oscailt i bhfuinneog nua
  - **Cuir an measúnú cáilíochta i bhfeidhm** – déantar seiceáil cáilíochta ar na sonraí a thuairiscigh tú agus taispeántar an toradh i bhfuinneog nua

Déanfar do shonraí a shábháil go huathoibríoch má bhogann tú ó fhoirm amháin go foirm eile. Is féidir leat stad a chur le do chuid oibre ar an bhfoirm ghréasáin aon uair is mian leat ach an cnaipe 'Sábháil agus dún' a bhrú agus beidh tú in ann leanúint den obair sin níos déanaí i gclúdach an BDR. Stóráiltear na sonraí i gcomhad XML i gclúdach an BDR (féach an íomhá thíos):



EEA EnviroWindows Logout (ods30000)

## EIONET

Testing portal for the data reporting for business

You are here: Eionet » BDR Test » Ozone depleting substances (ODS) » Romania » Business Reporter Testing Ltd » ods30000\_2012\_v1

**Services**

- » BDR-test home
- » Search
- » Help
- » Edit organisation

**Overview** **Draft delivery** Edit properties History

### Draft delivery

The reporting of your company data should be done by using an on-line questionnaire developed to guide you through this process.

Reporting is required for any company that has produced, imported, exported, destroyed and/or used ozone-depleting substances as feedstock or process agent. In case you are not obliged to report (see FAQs under the "Help" Section), please add and edit a NIL reporting questionnaire.

Please use one of the following links to add or update your questionnaire.

Modify the [Ozone Depleting Substances \(ODS\) reporting](#) questionnaire

Add and edit a [NIL reporting](#) questionnaire

Process: Step by Step

Note: You are advised to print this page in order to be able to follow the process

**Step 1:**

Fill in data using the on-line questionnaire. The system will automatically store your data in this envelope after clicking the "Save" button on the questionnaire. You can always interrupt your work and continue your contribution at a later time without losing data.

...

**Step 4:**

In case all the quality checks have been successful, a positive confirmation receipt will be created under the envelope and your company has successfully reported the required information to DG CLIMA.

If the feedback "Data delivery was not acceptable" is shown in the Feedback section, then some important checks have failed. In this case, a list of errors will also be found in the Feedback report. Additionally, a new envelope will be created and all the reported data/submitted files will be copied to this envelope, so that you can correct the errors in the questionnaire and submit again using the same process as in Step 2. Please note that, in order to do so, you first need to re-activate the task in this newly created envelope.

Files in this envelope

	<a href="#">questionnaire_ods-1.xml</a> (Limited)	16 Jan 2014 8.01 KB	<a href="#">Run QA #1</a>
--	---	---------------------	---------------------------

[Rename](#) [Cut](#) [Copy](#) [Delete](#)

Feedback for this envelope

No feedback posted in this envelope

Clliceáil ar ainm an chomhaid chun amharc ar na sonraí a thuairiscigh tú nó chun iad a chlío. Is féidir an nasc 'Bileog eolais HTML' ar leathanach sonraí an chomhaid a úsáid chun do shonraí a oscailt i bhformáid is féidir a chlío.

### Ceistneoir a athoscailt

Clliceáil ar an nasc 'Athraigh' ar bharr an chlúdaigh le leanúint leis an tuairisc i gcomhad atá sa chlúdach cheana:

Modify the [Ozone Depleting Substances \(ODS\) reporting](#) questionnaire

### - Céim 1 (Rogha 2): Tuairisc nialais a chur sa chlúdach

Úsáid an nasc seo a leanas le tuairisc nialais a oscailt:

Add and edit a [NIL reporting](#) questionnaire

Nuair a osclóidh an ceistneoir, feicfidh tú an scáileán seo a leanas:





You are here: Eionet» WebQ» WebForm

Language: BG CS DA DE EL EN ES ET FI FR HU IT LT LV MT NL PL PT RO SK SL SV

## NIL REPORTING FORM FOR ODS

ods30000 Company name Business Reporter Testing Ltd Transaction year 2013

### Company contact information

*Do not include any data from legal entities other than the one indicated below (e.g. subsidiaries or sister companies). Each legal entity needs to complete an individual form.*

Company name	Business Reporter Testing Ltd
Company address	Clucerului 55 Bucuresticentre
Post code	011364
Country	Romania
EORI code:	eori11 ?
VAT code:	RO111111111111111

Contact person	Smith John
Phone number	+40212221522
Fax number	
E-mail address	smith@testcompany.com

Contact person	Ods Reporter
Phone number	111
Fax number	222
E-mail address	ods@ods.ods

**Important note:**

Please make sure that all the information provided in this page is correct before clicking on the 'Confirm' button. After this point you will not be able to change your company data!

If you need to change the information provided, please click on the 'Modify' button and after correcting company's information you can continue with the questionnaire in BDR envelope.

**Confirm or modify** Confirm Modify

### Transaction year

(Year to which this report applies)

### Confirmation

Not obliged to report (NIL report) ☐

Explanation:

The company has not produced, imported, exported, destroyed and/or used ozone-depleting substances as feedstock or process agent.

Certify correctness Cancel

*To 'Certify Correctness' you need to confirm your company information first.*

*After certifying correctness the report will be stored in BDR's envelope. Continue with BDR envelope to finalise the submission by clicking "Submit to DG CLIMA/EEA" button.*

Is féidir leat 'Dearbhaigh' a bhrú leis an eolas faoin gcuideachta a dhearbhu nó 'Athraigh' a bhrú le haon mhionsonraí a athrú má fheiceann tú go bhfuil botún san eolas sin. Má bhrúnn tú 'Athraigh', fágfaidh tú an ceistneoir ar líne agus fillfidh tú ar an BDR (athraigh sonraí na heagraíochta). Oslóidh fuinneog teachtaireachta ina dtabharfar rabhadh duit go bhfuil tú chun an leathanach gréasáin seo a fhágáil. Tar éis duit na hathruithe cuí a dhéanamh ar an leathanach 'Athraigh sonraí na heagraíochta', fillfidh tú ar an gceistneoir arís agus beidh ort sonraí nua do chuideachta a dhearbhu.

**Déan cinnte de, le do thoil, go bhfuil gach eolas a bhaineann le do chuideachta cruinn ag an gcéim seo den phróiseas.**

Nuair a bheidh na sonraí dearbhaithe agat, beidh ort bliain an idirbhirt a iontráil agus an ticbhosca cuí a roghnú le dearbhú a thabhairt nach bhfuil oibleagáid ar do chuideachta tuairisc a chur isteach. Is féidir míniú breise a thabhairt más mian leat. Níl an chéim seo éigeantach.





Beidh ort a dheimhniú go bhfuil sé ceart, agus stórálfar an tuairisc i gclúdach an BDR. Cuir críoch leis an tuairisc i gclúdach an BDR tríd an gcnaipe 'Cuir faoi bhráid CLIMA/EEA' a chliceáil.

Bog ar aghaidh chuig *Céim 3: Críoch a chur le hiontráil na sonraí*

### ➤ Céim 2: Cáilíocht na sonraí a tuairiscíodh a sheiceáil

Fágann córas an BDR gur féidir leat cáilíocht na sonraí a tuairiscíodh a sheiceáil ach cliceáil ar an gcnaipe

**Run QA #1**

sa chlúdach taobh le hainm an chomhaid. Níl aon bhaint ag an bhfeidhm 'Cuir an measúnú cáilíochta i bhfeidhm' le tuairiscí nialais. Is féidir leis an uathsheiceáil cáilíochta dhá chineál earráidí a aimsiú:

- **Earráidí blocála** - míréireachtaí tábhachtacha agus/nó earráidí sna sonraí a tuairiscíodh nach mór a cheartú. Beidh ort na hearráidí a d'aimsigh an córas seiceála a cheartú, sin le rá an ceistneoir a athrú sula gcuirfidh tú críoch leis an tuairisc.

- **Earráidí féideartha** - saincheisteanna a mbeidh gá a sheiceáil le do chuideachta ag céim níos déanaí sa phróiseas, b'fhéidir. Déanfaidh foireann tacaíochta EEA na saincheisteanna sin a sheiceáil de láimh níos déanaí.

Ní ghlacfar leis na sonraí má tá aon earráidí blocála sa tuairisc. Glacfar leis na sonraí mura bhfuil aon earráidí sa tuairisc nó mura bhfuil ach earráidí féideartha sa tuairisc agus nach bhfuil aon earráidí blocála ann.

**EIONET**  
Data reporting for business

You are here: Eionet» BDR» Ozone depleting ...» Romania» Business Reporter ...» Enriko test\_v4 - ...» questionnaire\_ods-1.xml» Enriko test\_v4 - ...

**Services**

- » BDR home
- » Search
- » Help
- » Self-registration
- » Edit organisation

**QA result for file questionnaire\_ods-1.xml**

**Validation report for Ozone Depleting Substances Compliance Checks**

**OK** Your reported data has successfully passed the quality check.

[Hide details](#)

- OK 1. Blocking errors:** No blocking errors have been found.
- 4 2. Potential errors:** The quality check found some issues that may need to be followed-up with your company at a later stage. You don't have to change your data at present.

**1. Reporting undertaking**

Report status	Certified
Report activities	Feedstock
Transaction year	2012

[Go back to file](#)

[Go back to envelope](#)

**Tip:** This page is only temporary. The page URL address can not be used as a reference to the result. Please use the "File >> Save As" option within your browser to save the validation results.

### ➤ Céim 3: Críoch a chur le hiontráil na sonraí

Is í an chéim dheireanach den tuairisciú an cnaipe 'Cuir faoi bhráid CLIMA/EEA' a bhrú. Cuirfidh an chéim sin críoch le huaslódáil na sonraí. Ní fhéadfar an clúdach a athrú ina dhiaidh sin.



EEA EnviroWindows Logout (ods30000)

## EIONET

Testing portal for the data reporting for business

You are here: Eionet » BDR Test » Ozone depleting substances (ODS) » Romania » Business Reporter Testing Ltd » ods30000\_2012\_v1

**Services**

- » BDR-test home
- » Search
- » Help
- » Edit organisation

**Overview** **Draft delivery** Edit properties History

### Draft delivery

The reporting of your company data should be done by using an on-line questionnaire developed to guide you through this process.

Reporting is required for any company that has produced, imported, exported, destroyed and/or used ozone-depleting substances as feedstock or process agent. In case you are not obliged to report (see FAQs under the "Help" Section), please add and edit a NIL reporting questionnaire.

Please use one of the following links to add or update your questionnaire.

Modify the [Ozone Depleting Substances \(ODS\) reporting](#) questionnaire

Add and edit a [NIL reporting](#) questionnaire

Process: Step by Step

Note: You are advised to print this page in order to be able to follow the process

**Step 1:**

Fill in data using the on-line questionnaire. The system will automatically store your data in this envelope after clicking the "Save" button on the questionnaire. You can always interrupt your work and continue your contribution at a later time without losing data.

**Step 2:**

After saving a draft delivery, you can evaluate the quality of the data you have reported. To do so click on the button "Run QA" next to the reported file in the envelope. If any of the tests detect errors in the data, it is necessary that you correct them by modifying your questionnaire before submitting the delivery.

**Step 3:**

Once you are satisfied that your company report is correct, you must certify the correctness of your report and click on "Submit the delivery to DG CLIMA and EEA". No changes in the reported data in the envelope can be performed afterwards. The system will automatically evaluate the quality of your data, running the same tests as in step 2. This process may take a few minutes. The results will be provided in the Feedback report in the envelope.

Add supporting file

Copy previous delivery

Upload zipfile

**Submit to DG CLIMA/EEA**

Deactivate task

Is é a tharlaíonn ag an gcéim seo go gcuirtear an tuairisc faoi bhráid CLIMA/EEA agus tabharfaidh an córas 'Admháil' uathoibríoch duit a fhéadfaidh tú a fheiceáil faoi 'Aiseolas' sa chlúdach. Ní fhéadfaidh tú aon sonraí a thuairiscigh tú sa chlúdach a athrú ina dhiaidh sin.

#### ➤ Céim 4: Aiseolas maidir leis an iontráil sonraí ar Reportnet

Nuair a chuirtear sonraí faoi bhráid CLIMA/EEA, déanfaidh an córas cáilíocht na sonraí a mheas go huathoibríoch, agus déanfar na tástálacha céanna a bhfuil cur síos orthu i gcéim 2. D'fhéadfadh sé go mairfeadh an próiseas sin roinnt nóiméad. Cuirfear torthaí na tástála sin ar fáil sa roinn 'Aiseolas maidir leis an gclúdach seo'.

D'fhéadfadh sé go nglacfaí nó nach nglacfaí leis na sonraí ag an bpointe seo, ag brath ar na torthaí a bhí ar an uathsheiceáil cáilíochta:

#### Má ghlactar leis na sonraí

Mura bhfuil aon earráidí blocála sna sonraí, glactar leo agus déanfar 'admháil' a sheoladh go huathoibríoch chuig do chlúdach.



EEA | EnviroWindows | Logout (ods30000) | [User Icon]

## EIONET

Data reporting for business

You are here: Eionet > BDR > Ozone depleting ... > Romania > Business Reporter ... > ods30000\_2012\_v1 - ...

**Services**

- BDR home
- Search
- Help
- Self-registration
- Edit organisation

**Overview** | History

**ods30000\_2012\_v1 - Redelivery** Zip Envelope

**Description**

**Obligations** [Ozone depleting substances \(ODS\) report \(Article 27 report\)](#)

**Period** 2012 - Whole Year

**Coverage** Romania

**Reported** 2013-02-12 12:24:41

**Status** Envelope is complete

Files in this envelope

1	<a href="#">questionnaire_ods-1.xml</a> (Limited)	12 Feb 2013	6.60 KB
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Feedback for this envelope

- [AutomaticQA result for file questionnaire\\_ods-1.xml: validation on ODS Report \(Limited\)](#) (Posted automatically on 12 Feb 2013)
- [Confirmation of Receipt](#) (Posted automatically on 12 Feb 2013)

Is féidir an admháil sin a úsáid, más gá, chun d'údarás náisiúnta a chur ar an eolas go bhfuil críoch le huaslódáil na sonraí. Beidh an duine údaráithe san údarás náisiúnta in ann na sonraí a thuairiscigh do chuideachta a fheiceáil ansin.

Ábhar:	Admháil
<p><b>Arna uaslódáil go huathoibríoch an:</b> <i>XX Mí 20BB</i></p> <p>An Ghníomhaireacht Eorpach Chomhshaoil (EEA) Kongens Nytorv 6 DK 1050 Copenhagen K</p> <p><b>Chuiḡ an té lena mbaineann</b></p> <p>Is admháil atá anseo go bhfuarthas tuairisc sonraí ó ghnólacht faoi na hoibleagáidí tuairiscithe:</p> <ul style="list-style-type: none"> <li>- Tuairisciú sonraí (Rialachán 842/2006/CE maidir le Gáis-F) [Airteagal 6] (<a href="http://rod.eionet.europa.eu/instruments/649">http://rod.eionet.europa.eu/instruments/649</a>)</li> <li>- Tuairisciú sonraí (Rialachán CE/1005/2009 maidir le Síónna) [Airteagal 27] (<a href="http://rod.eionet.europa.eu/obligations/213">http://rod.eionet.europa.eu/obligations/213</a>)</li> </ul> <p>Iontráladh an tuairisc seo a leanas maidir le <i>Ainm na cuideachta</i> agus críochnaíodh í an <i>lá mí bliain</i>.</p> <p>Clúdach: teideal an chlúdaigh</p> <p>Suíomh: url an chlúdaigh</p> <p>Liosta comhad:</p> <ul style="list-style-type: none"> <li>• <i>aaaaaaa.xml</i></li> <li>• <i>bbbbbbb.bbb</i></li> </ul> <p>Rinne an t-úsáideoir seo thíos na comhaid thuasluaite a chur isteach: <i>xxxxxxx</i></p> <p>D'éirigh leis na sonraí tuairiscithe sna seiceálacha cáilíochta tábhachtacha uile agus glactar leo, dá bhrí sin.</p> <p><i>Is é córas Reportnet a chruthaigh an admháil seo go huathoibríoch agus níor síníodh é, dá bhrí sin.</i></p>	

N.B.: Beidh an t-eolas a uaslódáladh sa chlúdach i gcomhréir leis an oibleagáid tuairiscithe a luaitear san admháil.



## Mura nglactar leis na sonraí

Má tá earráidí blocála sna sonraí, ní ghlacfar leis an tuairisc. Beidh na hearráidí sin stóráilte sa chomhad aiseolais '**Toradh ar an measúnú cáilíochta uathoibríoch maidir le comhad ...**'. 'Níor glacadh leis na sonraí' an t-ainm a bheidh ar an admháil a bhaineann le tuairisc nár glacadh.

Seo a leanas an '**Admháil**' maidir le sonraí nár glacadh leo:

<b>Ábhar:</b>	Admháil
<b>Arna uaslódáil go huathoibríoch an:</b> XX Mí 20BB	
An Ghníomhaireacht Eorpach Chomhshaoil (EEA) Kongens Nytorv 6 DK 1050 Copenhagen K	
<b>Chuid an té lena mbaineann</b>	
Is admháil atá anseo go bhfuarthas tuairisc sonraí ó ghnólacht faoi na hoibleagáidí tuairiscithe:	
<ul style="list-style-type: none"> <li>- Tuairisciú sonraí (Rialachán 842/2006/CE maidir le Gáis-F) [Airteagal 6] (<a href="http://rod.eionet.europa.eu/instruments/649">http://rod.eionet.europa.eu/instruments/649</a>)</li> <li>- Tuairisciú sonraí (Rialachán CE/1005/2009 maidir le Síónna) [Airteagal 27] (<a href="http://rod.eionet.europa.eu/obligations/213">http://rod.eionet.europa.eu/obligations/213</a>)</li> </ul>	
Iontráladh an tuairisc seo a leanas maidir le <b>Ainm na cuideachta</b> agus críochnaíodh í an <b>lá mí bliain</b> .	
Clúdach: teideal an chlúdaigh	
Suíomh: url an chlúdaigh	
Liosta comhad:	
<ul style="list-style-type: none"> <li>• aaaaaaa.xml</li> <li>• bbbbbb.bbb</li> </ul>	
Rinne an t-úsáideoir seo thíos na comhaid thuasluaite a chur isteach: xxxxxxxx	
<p>Níor éirigh leis na sonraí tuairiscithe i roinnt seiceálacha cáilíochta tábhachtacha agus <b>ní féidir glacadh leo</b>. Tá liosta de na hearráidí a fuarthas le feiceáil san Aiseolas maidir leis an gclúdach a cuireadh isteach. Beidh gá na hearráidí sin a cheartú agus na sonraí a iontráil arís.</p>	
Le go mbeidh sé níos éasca duit na sonraí a chur isteach arís, cruthaíodh clúdach nua ag an nasc seo thíos agus tá	



cóip de na sonraí uile a tuairiscíodh agus de na comhaid uile a seoladh le fáil sa chlúdach sin:

[url an chlúdaigh]

Úsáid an clúdach nua sin, le do thoil, chun na sonraí a cheartú agus iad a chur faoi bhráid CLIMA/EEA arís.

*Is é córas Reportnet a chruthaigh an admháil seo go huathoibríoch agus níor síníodh é, dá bhrí sin.*

## Céim 4: An próiseas iariontrála

### Na sonraí le hiontráil arís mar gur theip orthu san uathsheiceáil cáilíochta

Beidh ort an clúdach nua a cruthaíodh (beidh an nasc le fáil sa chomhad 'Níor glacadh leis na sonraí', sa roinn 'Aiseolas') a úsáid chun na sonraí a cheartú agus iad a iontráil arís más rud é gur theip orthu san uathsheiceáil cáilíochta.

### Na sonraí le hiontráil arís mar gur theip orthu sa mheasúnú a rinne foireann tacaíochta CLIMA/EEA

Déanfar do thuairisc a mheasúnú tar éis duit é a chur isteach. Más léir go dteastaíonn soiléirithe breise, déanfar teagmháil leat ar ríomhphost.

Más gá duit an tuairisc a cheartú, beidh ort dul trí chéimeanna 1 go 7 arís.

Le go mbeidh sé níos éasca na sonraí a chur isteach arís, féadfaidh tú na sonraí a chuir tú isteach roimhe sin a chóipeáil agus a ghreamú isteach sa tuairisc nua. Fágann an fheidhmiúlacht seo gur féidir leat figiúirí a thuairiscigh tú cheana a athúsáid ach na céimeanna seo a leanas a leanúint:

**Céim 1 den phróiseas athiontrála:** Cruthaigh clúdach nua agus tabhair le fios i dteideal an chlúdaigh agus sa chur síos air gur leagan nua atá ann mar a thugtar le fios thuas faoi chéim 3.

**Céim 2 den phróiseas athiontrála:** Oscail an clúdach nua, gníomhachtaigh an Dréacht-tasc agus **cliceáil** ar an gcnaipe '**Cóipeáil an tuairisc roimhe seo**' atá sa chúinne ar dheis ar bharr an leathanaigh.



EEA EnviroWindows Logout (ods30000)

## EIONET

Testing portal for the data reporting for business

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**Services**

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**Overview** **Draft delivery** Edit properties History

### Draft delivery

The reporting of your company data should be done by using an on-line questionnaire developed to guide you through this process.

Reporting is required for any company that has produced, imported, exported, destroyed and/or used ozone-depleting substances as feedstock or process agent. In case you are not obliged to report (see FAQs under the "Help" Section), please add and edit a NIL reporting questionnaire.

Please use one of the following links to add or update your questionnaire.

Add and edit a [Ozone Depleting Substances \(ODS\) reporting](#) questionnaire

Add and edit a [NIL reporting](#) questionnaire

Process: Step by Step

*Note: You are advised to print this page in order to be able to follow the process*

**Step 1:**

Fill in data using the on-line questionnaire. The system will automatically store your data in this envelope after clicking the "Save" button on the questionnaire. You can always interrupt your work and continue your contribution at a later time without losing data.

**Step 2:**

After saving a draft delivery, you can evaluate the quality of the data you have reported. To do so click on the button "Run QA" next to the reported file in the envelope. If any of the tests detect errors in the data, it is necessary that you correct them by modifying your questionnaire before submitting the delivery.

Add supporting file  
**Copy previous delivery**  
 Upload zipfile  
 Submit to DG CLIMA/EEA  
 Deactivate task

**Céim 3 den phróiseas athiontrála:** Roghnaigh ainm an chlúdaigh ina raibh an tuairisc roimhe seo agus cliceáil an cnaipe 'Cóipeáil comhaid'.

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**Choose previous delivery** Back to envelope

Envelope: ods30000\_2013\_v1

Copy files

**Céim 4 den phróiseas athiontrála:** Ba chóir go mbeadh comhad nua XML le feiceáil sa chlúdach. Téigh trí na céimeanna 4 go 7 in athuair chun na sonraí a cheartú agus an athiontráil a chríochnú.

## Cabhair

Cabhair theicniúil faoin rochtain ar an BDR agus an próiseas tuairiscithe	<a href="mailto:BDR.helpdesk@eea.europa.eu">BDR.helpdesk@eea.europa.eu</a>
Ceisteanna a bhaineann le foirmeacha na sonraí faoi Síónna	<a href="mailto:ODS.reporting@eea.europa.eu">ODS.reporting@eea.europa.eu</a>
Ceisteanna a bhaineann le foirmeacha na sonraí faoi Gháis-F	<a href="mailto:F-gases.reporting@eea.europa.eu">F-gases.reporting@eea.europa.eu</a>



